

Meeting Title	Board of Directors		
Date	10 November 2022	Agenda item	Bo.11.22.31

NED Champion Roles

Presented by	Laura Parsons, Associate Director of Corporate Governance/Board Secretary		
Author	Laura Parsons, Associate Director of Corporate Governance/Board Secretary		
Lead Director	John Holden, Director of Strategy & Integration/Deputy Chief Executive (under oversight of the Chairman)		
Purpose of the paper	To provide details of changes to the NED Champion Roles and seek approval of the role outlines		
Action required	For approval		
Previously discussed at/informed by	N/A		
Previously approved at:	Committee/Group	Date	
	N/A		

Key Options, Issues and Risks

In December 2021 NHS England released [guidance](#) relating to NED champion roles. The guidance describes the context of the review in that the vast number of NED champion roles was making it difficult to discharge all of them effectively, many did not have a role description and some had been in place for over a decade without review.

A working group of trust chairs (including the BTHFT chair) has been involved in development of the new approach, which streamlines the number of champion roles from 18 to five, and recommends that the areas covered by the remaining roles are covered through committee oversight.

Analysis

Retained roles

The retained roles and the appointed NEDs are as follows:

Role	Appointed NED
1. Maternity board safety champion	Jon Prashar
2. Wellbeing guardian	Jon Prashar
3. FTSU NED champion	Karen Walker
4. Doctors disciplinary NED champion	All NEDs (appointed by the Chair on a case by case basis)
5. Security management NED champion	Altaf Sadique

Appointments to each role are made by the Trust Chair, in consultation with non executive and executive directors. The normal term of office is one year. The appointment to NED champion roles will be reviewed as part of the annual NED appraisal process.

A role outline has been developed for each of the five areas, which have been reviewed by the appointed NEDs and lead director/s (see appendices 1-5). The role outlines incorporate national guidance as appropriate and will be reviewed on an annual basis.

Issues that can be overseen through committee structures

The issues which are recommended to be overseen through committee/academy structures are below, including the relevant Academy and reporting route. The Academies were informed of the areas falling within their remit at the meetings held on 28 September, including any required amendments to the Academy Terms of Reference (the Board is asked to approve the amended Academy Terms of Reference at item Bo.11.22.30 on today's agenda).

Meeting Title	Board of Directors		
Date	10 November 2022	Agenda item	Bo.11.22.31

Issue	Committee/Academy	Line of reporting
Hip fractures, falls and dementia	Quality & Patient Safety	Academy Sub-groups: Patient Safety Group ↑ Falls Prevention Group Patient Experience ↑ Dementia Steering Group
Palliative and end of life care	Quality & Patient Safety	Academy Sub-groups: Patient Experience ↑ End of Life Working Group Academy receives: Palliative Care Annual Report
Resuscitation	Quality & Patient Safety	Academy Sub-groups: Patient Safety Group ↑ Resuscitation Group
Learning from deaths	Quality & Patient Safety	Academy Sub-groups: Clinical Outcomes Group ↑ Learning from Deaths/Mortality Group Academy receives: Quarterly Learning from Deaths/ Mortality reports
Health and safety	People	Academy Sub-group: Health & Safety Committee
Safeguarding	Quality & Patient Safety	Academy Sub-groups: Integrated Safeguarding Academy receives: Bi-annual reports on safeguarding adults and children Board receives: Annual training on safeguarding at face to face session (part of Board development plan)
Safety and risk	Quality & Patient Safety Academy	No specific sub-group/report – addressed through regular reporting
Children and young people	Quality & Patient Safety	No specific sub-group/report – addressed through regular reporting
Counter fraud	Audit	Regular counter fraud progress updates Annual review of counter fraud self

Meeting Title	Board of Directors		
Date	10 November 2022	Agenda item	Bo.11.22.31

		review tool Approval of counter fraud annual plan Counter fraud annual report Approval of counter fraud policy
EPRR	Finance & Performance	Annual EPRR report (also presented to Board)
Procurement	Finance & Performance	Bi-annual procurement update Approval of procurement strategy/policy
Cyber security	Board	Annual cyber security training for Board Annual review of DSPT Oversight of high scoring risks
Security management – violence and aggression	People Academy	Reporting against the Violence Prevention and Reduction Standard

Recommendation

The Board of Directors is asked to:

- **Note** the updated NHSE guidance in relation to NED champion roles;
- **Approve** the NED champion role outlines; and
- **Note** the arrangements for oversight of the issues which are no longer discharged through a NED champion.

Meeting Title	Board of Directors		
Date	10 November 2022	Agenda item	Bo.11.22.31

Risk assessment						
Strategic Objective	Appetite (G)					
	Avoid	Minimal	Cautious	Open	Seek	Mature
To provide outstanding care for patients, delivered with kindness			g			
To deliver our financial plan and key performance targets			g			
To be one of the best NHS employers, prioritising the health and wellbeing of our people and embracing equality, diversity and inclusion					g	
To be a continually learning organisation and recognised as leaders in research, education and innovation				g		
To collaborate effectively with local and regional partners, to reduce health inequalities and achieve shared goals					g	
The level of risk against each objective should be indicated. Where more than one option is available the level of risk of each option against each element should be indicated by numbering each option and showing numbers in the boxes.	Low		Moderate	High	Significant	
	Risk (*)					
Explanation of variance from Board of Directors Agreed General risk appetite (G)						

Benchmarking implications (see section 4 for details)	Yes	No	N/A
Is there Model Hospital data relevant to the content of this paper?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is there any other national benchmarking data relevant to the content of this paper?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the Trust an outlier (positive or negative) for any benchmarking data relevant to the content of this paper?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Risk Implications (see section 5 for details)	Yes	No
Corporate Risk register and/or Board Assurance Framework Amendments	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Quality implications	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Resource implications	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Legal/regulatory implications	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Diversity and Inclusion implications	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Performance Implications	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Regulation, Legislation and Compliance relevance
NHS Improvement: (please tick those that are relevant)
<input type="checkbox"/> Risk Assessment Framework <input type="checkbox"/> Quality Governance Framework <input type="checkbox"/> Code of Governance <input type="checkbox"/> Annual Reporting Manual
Care Quality Commission Domain: Choose an item.
Care Quality Commission Fundamental Standard: Choose an item.
NHS Improvement Effective Use of Resources: Choose an item.
Other (please state):

Relevance to other Board of Director's Academies: (please select all that apply)			
People	Quality	Finance & Performance	Other (please state)
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>